



## Fox Valley Food Festival 2022 - Trader Application

*Saturday 18<sup>th</sup> and Sunday 19<sup>th</sup> June 2022*

**SAT: 11am – 6pm | SUN: 11am – 5pm**

### 1. PERSONAL DETAILS

Contact Name

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Company Name

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Postal Address

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Postcode

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Email Address

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Mobile Tel.

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Website Address

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Business Instagram / Facebook

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I have attended a Fox Valley event before YES / NO

If no, how did you hear about the festival

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## 2. PRODUCT DETAILS

Description of stall and the food/products you are selling

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If you are selling food or drink items, please state which local authority you are registered with

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Please state when the last inspection was carried out by Environmental Health

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Please state your current hygiene rating

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If your products are suitable for specialist diets, please indicate below

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## **3. STALL / PITCH DETAILS**

Please be aware all options and prices are **inclusive** of VAT and **BOTH DAYS** of the festival.

Space Available	Tick	Price
Option A: Own Unit / Own Stall	<b>NO POWER SUPPLY PROVIDED</b>	£120
Option B: Fox Valley 3M x 3M stall	<b>NO POWER SUPPLY PROVIDED</b>	£150
Option C: Own 3M x 3M stall	<b>NO POWER SUPPLY PROVIDED</b>	£120

Option A Traders, please provide your unit measurements below

Length: \_\_\_\_\_M

Width: \_\_\_\_\_M

#### 4. UTILITY REQUIREMENTS

Please note that due to the location of this event there is **NO electrical supply on site.**

All traders will be required to supply **their own generator** if power is required and ensure you have If you are bringing your own generator it **MUST be petrol AND silent** so as to not disturb other traders. The event organisers reserve the right to refuse set up if this guidance is not followed. Please note it is your responsibility to ensure any electrical equipment you bring has an up-to-date PAT testing certificate.

Power	Tick
Will you be bringing your own silent generator to the event?	
Do you require additional space for your generator?	
If yes, please specify how much additional space you require: _____M	

#### Tables

We can provide **ONE** trestle table for each stall. Would you like a table?

YES / NO

Traders are welcome to bring their own tables, however they must be kept within you allocated stall space.

#### 5. MARKETING OPPORTUNITIES

Would you be interested in any marketing/advertising opportunities at the Festival?

YES / NO

#### 6. LIVE DEMONSTRATIONS

Would you be interested in any in carrying out a live cooking / product demo at the Festival?

YES / NO

#### 7. PAYMENT INFORMATION

Should your application be successful, you will receive an invoice with payment details. This must be paid in order to secure your place at the festival.

Traders who do not turn up for the festival are **NOT** entitled to a refund. Event organisers are under no obligation to refund charges made as a result of the festival being cancelled, postponed, abandoned or otherwise affected outside the organisers control.

## REQUIRED DOCUMENTATION

Traders are required to provide copies of the following documentation in advance of the festival. These documents must accompany this form for your application to be considered.

- a) A copy of valid [Public Liability Insurance](#)
- b) A copy of [PAT Test Certificate](#)
- c) A copy of [Gas Certificate](#)
- d) A copy of [Food Hygiene Rating Certificate](#)
- e) A photo of your unit / stall **as well as** measurements of your unit / stall (OPTION A)

SIGNATURE

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PRINT NAME

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COMPANY NAME

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PUBLIC LIABILITY INSURANCE NUMBER

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DATE \_\_\_\_\_

**Please return this form and all required documentation to:**

Claire Reynolds  
Dransfield House,  
Fox Valley Way,  
Stocksbridge,  
Sheffield  
S36 2AB

**Email:**

[claire.reynolds@foxvalleysheffield.co.uk](mailto:claire.reynolds@foxvalleysheffield.co.uk)

**All application forms must be returned by SUNDAY 8<sup>TH</sup> MAY 2022.**

Please note receipt of this form does NOT mean automatic acceptance. You will be notified if your application is successful.

If you have any queries regarding the application form please contact:

Claire Reynolds on 0114 213 8065 or email above.

Date Received	Receipt Number	Amount Paid	Signature
Other Info			

*(For Office Use Only)*