

Fox Valley Market Application



This form is for exclusive use by market managers, trading standards, and environmental health officers. Please make a copy for your own records.

- Please tick which Market(s) you are applying for:
- Weekly Friday - £20
 - Monthly Saturday - £25
(first Sat of every month) - £25
 - Monthly Sunday
(first Sun of every month)

Full Name: _____

Stall/Business Name: _____

<u>Business Address:</u>	<u>Home Address (if different):</u>
_____	_____
_____	_____
_____	_____

Postcode: _____ Postcode: _____

Telephone: _____

Email: _____

Website: _____

Social Media: _____

Please indicate the core product you sell:

Products: Please list all the products that you intend to sell at this market. You will only be permitted to sell produce listed below and may be asked to remove any undeclared items. If you change your trade or develop new lines, you must fill out a new application form (this is to avoid duplication).

Will you be attending at all the markets to sell your produce?

Yes

No

If no, please state who else will be regularly at the markets and their position in the company

Name(s) _____

Position(s) _____

Are you a member of any assurance or certification scheme (e.g. Organic, LEAF) – please tick

Yes

- Please include a copy of your certification with this application

No

Please give the name of the insurance company that provides your Public, Product, and Employee Liability Insurance, the policy number and expiry date

Insurance Company Name: _____

Policy Number: _____ Expiry Date: _____

Trading Standards and Environmental Health

Have your production premises been visited by EHO and TSO? If so, when? _____

Have you had a 'score on the door' score? If so, what is it? _____

Applicant Statement (please tick to acknowledge):

Tick	
<input type="checkbox"/>	I will agree to give at least 48 hours' notice if I am not able to make a market.
<input type="checkbox"/>	I understand that this is an outdoor market, therefore my stock and produce is exposed to the elements and is displayed at my own risk. Therefore, any damage caused by weather conditions is <u>not</u> the responsibility of Fox Valley.
<input type="checkbox"/>	I understand that the Fox Valley gazebos are unable to operate in wind speeds over 30mph, therefore, should these unsafe conditions arise, market managers have the discretion to cancel the market at any time.
<input type="checkbox"/>	I agree to sell only items that I have detailed above.
<input type="checkbox"/>	One of the persons named above will be present at my stall.
<input type="checkbox"/>	I understand that my details will be passed to Environmental Health and Trading Standards.
<input type="checkbox"/>	I agree to assist in any inspections and/or visits required to verify the above statements.

	My insurance is current and I will supply a copy of the policy if asked.
	I agree to uphold the rules of the market and ensure that my representatives do likewise.

Pitch Type

Please tick which stall / pitch you require:

Tick	Pitch Type
	Fox Valley 3m x 3m gazebo
	Own 3m x 3m gazebo
	Own trailer / vehicle / unit <u>Please state size of unit including space for generator</u>(M).....

Trader Parking

All traders are required to park in the trader car park once their stall is set up. Please provide vehicle(s) registration plate to receive free parking. Please be advised, failure to inform us of your registration number will result in a PCN being issued which we are unable to cancel:

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Payment for each market needs to be made in advance, this can be paid either by cheque, cash or BAC's. Cheques must be made out to Stocksbridge Regeneration Company Ltd.

Document Enclosures:

- Copies of certificates for assurance schemes (e.g. Organic, LEAF etc)
- Copy of Food Hygiene Certificate (if applicable)
- Copy of Public Liability Insurance Policy – Mandatory for all traders**

I, the undersigned, declare that the information provided is correct:

Signed: _____ Print Name: _____
 Position: _____ Date: _____

Please return to:

Claire Biltcliffe
 Dransfield House
 2 Fox Valley Way
 Stocksbridge
 Sheffield
 S36 2AB **Mobile:** 07780 117767 **Email:** claire.biltcliffe@foxvalleysheffield.co.uk